

Family Law Document Checklist

What to gather before your first consultation. You do not need every item on this list to speak with us. Bringing what you can will help us give you more specific advice from the outset.
Tick items off as you find them, then keep this for your records.

1. Identification & Personal Details

- ☐ **Photo identification**
Driver's licence or passport, for you and, if known, your former partner.
- ☐ **Marriage certificate, or the approximate date your de facto relationship began**
Needed to confirm eligibility timeframes under Australian family law.
- ☐ **Separation date, and any evidence of it**
Text messages, emails, or a share house agreement if you separated under one roof.
- ☐ **Children's full names and dates of birth** [If applicable]

2. Financial Documents

- ☐ **Recent bank statements**
Last three to six months, for personal and joint accounts.
- ☐ **Tax returns and notices of assessment**
Most recent two financial years, for you and, if available, your former partner.
- ☐ **Recent payslips or proof of income**
- ☐ **Superannuation statements**
Most recent statement for every fund you hold.
- ☐ **Credit card and personal loan statements**
Include any joint debts or debts held in your former partner's name that affect you.
- ☐ **Business financial records** [If applicable]
Financial statements, BAS lodgements, or trust deeds, if either of you owns a business.

3. Property & Assets

- ☐ **Property title documents or rates notices**
For any real estate owned solely, jointly, or through a trust.
- ☐ **Mortgage or loan statements**
Tied to any property.
- ☐ **Recent valuations or appraisals** [If applicable]
- ☐ **Vehicle registration papers**
For cars, boats, or caravans of significant value.
- ☐ **Share portfolios, managed funds, or cryptocurrency records** [If applicable]

4. Children & Parenting

- ☐ **Any existing parenting plan or consent orders**
- ☐ **School or childcare enrolment details**
- ☐ **Notes on any medical, developmental, or educational needs** [If applicable]
That affect care arrangements.
- ☐ **Family dispute resolution or mediation outcome** [If applicable]
Including a Section 60I certificate, if you have one.

5. Correspondence & Prior Legal Involvement

- ☐ **Relevant emails, texts, or written agreements**
With your former partner.
 - ☐ **Copies of any domestic violence order, application, or police report** [If applicable]
 - ☐ **Any court documents already filed** [If applicable]
Applications, orders, or hearing notices.
 - ☐ **Correspondence with a previous lawyer or firm** [If applicable]
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Don't Have Everything Yet?

That's completely normal at this stage. Bring what you have and we will help you work out what still needs to be gathered.

Book a Free Consultation: elysianlaw.com.au/contact | **TEL (07) 31 881 799**

This checklist is for general informational purposes only and does not constitute legal advice. Not every item will apply to your situation.